

**CENTERS OF EXCELLENCE
EDUCATION IMPROVEMENT ACT
OF 1984**

South Carolina
Commission on
Higher Education



**REQUEST FOR
PROPOSALS**

**FISCAL YEAR
2008-09
*Focus on
Mathematics and
Science in Middle
Schools***

Administered by:
S.C. Commission on Higher
Education
1333 Main Street, Suite 200
Columbia, SC 29201

**Intent to Submit Form Due:
January 18, 2008**

**Proposal Deadline:
February 15, 2008**

**Review Panel Meeting:
March 7, 2008**

For further information please
contact:

Dr. Paula Gregg

Phone: 803-737-2246

FAX: 803-737-2297

E-mail: pgregg@che.sc.gov

**GUIDELINES FOR SUBMISSION OF PROPOSALS
CENTERS OF EXCELLENCE
EDUCATION IMPROVEMENT ACT OF 1984
2008-09 FISCAL YEAR**

PURPOSE OF THE CENTERS OF EXCELLENCE PROGRAM

The purpose of this competitive grant program is to enable eligible institutions, or groupings of such institutions, to serve as "state-of-the-art" resource centers for South Carolina in a specific area related to the improvement of teacher education. Teacher education encompasses both in-service and pre-service training. These "resource centers" develop and model state-of-the-art teaching practices, conduct research, disseminate information, and provide training for K-12 and higher education personnel in the Center's specific area of expertise. Research has shown that the single greatest factor influencing student achievement is teacher quality. In order for the state to attain its education goals, we must ensure that all students have access to highly qualified teachers and educational programs. Towards this goal, the new focus of the Centers of Excellence Program will concentrate on assisting low-performing schools and districts. The Commission envisions the Center to be a university-wide effort. Typical activities include:

- developing and modeling state-of-the-art pre-service preparation programs for other institutions of higher education to emulate that focus on increasing the number of teachers appropriately prepared to work effectively with students in low-performing schools and with diverse needs;
- developing innovative school-based projects to enhance student and teacher achievement at low-performing schools;
- conducting statewide school-based and campus-based faculty development activities related to State content and assessment standards;
- conducting research and evaluation activities related to teacher quality and student achievement;
- serving as a state (and/or regional and national) clearinghouse for information dissemination on center activities;
- providing demonstration, outreach, and technical assistance programs for low performing schools and districts and institutions of higher education as requested.

ELIGIBLE INSTITUTIONS

Any public or private college/university in the State authorized by the State Board of Education to offer one or more degree programs at graduate or undergraduate levels for the preparation of teachers is eligible to apply. To assist in the outreach to the State's low-performing schools, the Center should engage faculty and students from across the university. Although collaborative

proposals involving more than one institution are welcome, one institution must be designated as the fiscal agent.

Institutions which currently receive State funding for a Center of Excellence may apply for a second Center. However, **State funding is limited to a maximum of two Centers for each institution.** There is no required period of absence of funding upon completion of State funding for an existing Center prior to submission of a proposal for a new Center of Excellence. Institutions that do not comply with the Commission's programmatic and budgetary reporting requirements are not eligible to submit a proposal for the year following the non-compliance.

Institutions interested in submitting a proposal for FY 2008-09 should submit an "Intent to Submit Proposal" form due at the Commission on or before January 18, 2008. This in no way commits the institution but assists staff in preparation for the review process. The form is attached on page 22.

CHARACTERISTICS OF A CENTER OF EXCELLENCE

1. Purpose

A Center must focus on the development and modeling of state-of-the-art teacher training programs (in-service and pre-service) at the host institution as well as serve as a catalyst for changing teacher training programs at other institutions of higher education which prepare and support teachers. Centers should enhance the institution's professional development programs as an integral part of its mission and focus services on low-performing schools as identified under the Education Accountability Act's annual report cards for 2006. Target schools and districts are those that have an EAA absolute rating of average or lower and a poverty index of > 25%. A list of these schools can be found at http://www.che.sc.gov/AcademicAffairs/CentExc/CentersofEX_schools&Districts_1.pdf. (or <http://ed.sc.gov/topics/researchandstats/schoolreportcard/2006/data/>) The goal of the program is to increase higher education's involvement in working more closely with low-performing schools through professional development, teacher education programs, and other units within the institution. State-of-the-art practices include but are not limited to:

- innovative practices that enable school personnel to improve student achievement;
- effective, sustained, high quality professional development;
- collaboration with major education stakeholders, including local school districts and schools, other higher education institutions and Centers of Excellence, professional associations, parent groups, and the private sector;
- field-based teacher education programs, including professional development schools;
- technology-based instructional techniques;
- innovative practices for teaching children with diverse backgrounds and diverse learning styles;

- assistance to teachers in understanding state content and assessment standards and how to help all students meet or exceed these standards.

The Center's activities must directly support one or more existing educational programs at the institution. There should be clearly defined benefits for both K-12 and higher education in the State and these should be directly linked to the training of high quality teachers and raising student academic achievement. The Center should demonstrate how the activities will support the improvement of low-performing school partners and be tied to State content and assessment standards.

2. Achievement of Excellence

A proposed Center must demonstrate a substantial likelihood of achieving success with its K-12 partners and developing a reputation for statewide excellence within the five-year State funding period. Annual measurable benchmarks for evaluating progress toward the stated goals must be included in the proposal, as well as a list of specific achievements to be realized.

3. Institutional Commitment

A Center must be funded in part by the institution to demonstrate its commitment to the proposed Center's goals and objectives and its commitment to working with low-performing K-12 schools and districts. The proposal must demonstrate a match of institutional/external support. Support can be in-kind, release time, financial commitment, change to academic programs, or inclusion of the project in the institution's service learning program, among others. Matching funds from district partners are strongly encouraged.

4. Collaboration with Related Centers, State Department of Education Initiatives, or Major Education Stakeholders

A Center **must** design its programs and activities as follows:

- in collaboration with a low-performing school(s) and/or district(s) that will be the target of its activities;
- in collaboration with other Centers of Excellence and/or Teacher Recruitment Centers in all appropriate related activities;
- in collaboration with all parties that are affected by the Center's programs, including other institutions of higher education, other local school districts, professional associations, parents, and the private sector; and
- be consistent with ongoing related curriculum, assessment, teacher preparation, or professional development activities at the South Carolina State Department of Education, The Educational Accountability Act of 1998, Teacher Quality Act of 2000, and the State's NCATE partnership.

FUNDING

Commission funding (\$135,000-\$150,000 per year) is to be matched by institutional and/or external funding allotments. EIA funding for a Center is for five years, contingent on the availability of funds and results of annual reviews and attendance of director at required meetings as well as submission of required accountability and budgetary information by designated deadlines. Each fiscal year of the grant period **begins August 1 and ends August 31 the following year (13 months)**. Upon completion of each year, an annual program evaluation with financial report is required to be submitted to the Commission for review prior to release of the next-year funds. **Funding is contingent upon approval of funds by the General Assembly.**

The Commission seeks to support programs that will significantly impact K-16 education and therefore require substantial levels of funding. It also seeks assurance of the long-term stability of programs to maximize the impact on K-16 education. The proposal must demonstrate a match of institutional/external support. Funding for a center will occur on the following funding scale:

YEAR 1	YEAR 2	YEAR 3 - 5
100% Commission funding + Institutional/External funding	90% of Year 1 Commission Funding + Institutional/External funding	75% of Year 1 Commission Funding + Institutional/External funding

There is no set percentage amount for the match; however, the center should ensure that matching funds are at a level sufficient to lead to success of activities and strategies. Support from other sources is required and is a factor in determining selection of proposals for funding.

PRIORITIES FOR FUNDING

Proposals must address the discipline area listed in #1 below. All proposals must focus activities on a low-performing school(s) or district(s) as defined by the Education Accountability Act's Report Card ratings (http://che.sc.gov/New_Web/ForInstitutions/TeacherEdGrants.htm). The priorities listed below address the needs identified by the Education Oversight Committee and reflect the focus of EOC activities for FY 2008-09 which on **mathematics and science for middle school**.

1. The Education Oversight Committee has specifically requested that proposals focus on:
 - developing innovative training programs in mathematics and science that will improve instruction and achievement at the middle grade level in low performing schools. Such training programs should be focused on helping teachers improve their skills in mathematics and science and motivate students to pursue opportunities in mathematics and science. Teacher education and arts and sciences should be included in providing services to the low-performing schools.

2. Priority will be given to proposals that demonstrate the institution's commitment to model as well as develop state-of-the-art programs evidenced by a commitment to change ongoing academic programs at the institution as a result of the Center's work.
3. Priority will be given to proposals that demonstrate a commitment to a professional development program focused on the Center's area of expertise and aligned with South Carolina Professional Development Standards (<http://www.scteachers.org/educate/edpdf/rules/pdpolicy.pdf>).
4. Priority will be given to proposals in which representatives from the targeted low performing school(s) or district(s) **are involved** in the development of the collaborative effort. Involving other higher education institutions, the private sector, other schools and/or districts, and members of the community will enhance the proposal's competitiveness for funding. The proposal narrative must describe the collaboration and the previous planning activities between the institution and the major education stakeholders. A discussion of the clearly defined roles of all of the project's partners (K-16) must be included.
5. Priority will be given to proposals which have a clear evaluation and assessment protocol with leading indicators of progress, which would facilitate dissemination and replication of successful strategies, programs, or incentives and show student improvement at the middle school level.
6. Priority will also be given to proposals that draw upon the higher education institution's demonstrated strength and experience in relevant program areas. This experience can be demonstrated through a **brief** description of such evidence as:
 - Quality of faculty as indicated by publications, presentations, K-12 service, consultations, and other experience;
 - Institutional support for the program as indicated by letters of support from central administration, deans, and department heads; budget, faculty time, facilities, and equipment allocations; special programmatic initiatives, etc.;
 - Previous collaborative efforts with major education stakeholders in related program areas;
 - Demonstrated ability to offer high-quality professional development for K-12 school personnel. If professional development courses are to be offered, they should meet the Commission's *Guidelines for Graduate Courses Offered for Professional Development of School Personnel* (http://www.che.sc.gov/New_Web/ForInstitutions/AcadPolicy.htm).
7. Finally, priority will be based on the likelihood that the program, if funded, will have a lasting impact on education at the school, district, and eventually the State.

8. Each proposal will be reviewed by a review panel consisting of an external reviewer and member of higher education and PK-12 institutions, and other education state agencies. The project director, institutional administration, and other members of the partnership are expected to present the proposal to the review panel and answer questions from the panel on March 7, 2008.

PROPOSAL DEVELOPMENT

In addition to other data that the proposing institution deems relevant, proposals should include information organized according to the following sections (forms are included in **Appendix 1**):

1. **Title Page** (form provided)
2. **Abstract** to include (limit one page single-spaced; **required**):
 - purpose of the project
 - activities to be implemented
 - target population to be served
 - expected outcomes
 - school and/or district partners
3. **Narrative** The narrative of the proposal, not to exceed 30 double-spaced pages, must provide detailed information about the proposed Center and include, at minimum, the following information:
 - a. **The Center's Purpose/Focus:** Describe the Center's area of focus and how the Center will benefit both the institution and the targeted K-12 school/district. This section must include evidence of the demonstrated need to be addressed.
 - b. **Goals and Objectives:** Provide goals and objectives of the project. The objectives should be measurable objectives.
 - b. **Plan for Achievement:** Include a detailed description of the activities to be implemented and how these will meet the Center's goals and objectives. Discussion of how these activities will meet the needs of teacher education and student achievement must be included. Discuss how the proposed plan to be implemented includes sufficient effective approaches to address objectives. In addition, the plan must include well-defined, measurable benchmarks of expected progress at the end of each of the five years and should address the following goals:
 - (1) Developing and modeling exemplary teacher training programs that (i) are collaborative, (ii) field-based, (iii) use state-of-the-art technology, and (iv) use proven strategies.
 - (2) Developing an influential constituency for the Center composed of stakeholders who will work with the Center and support the Center over the period of funding;

- (3) Achieving a position of leadership in the State within five years such that the Center is a state resource in its area of expertise;
- (4) Developing a **detailed** research agenda that will enable higher education faculty and K-12 personnel statewide to improve classroom effectiveness and student achievement. Specifically, the plan should provide examples of ongoing research questions that will be examined as a function of the Center's activities, how the research will be implemented, and how the research findings will be used to improve academic programs (pre-service and in-service).
- c. **Evaluation Plan:** Cite specific evaluation measures that will be used annually to assess the effectiveness of the Center in accomplishing the **Plan for Achievement**. The evaluation plan must address program objectives, performance indicators, benchmarks to monitor progress toward goals, and outcome measures to assess the effect of the activities on participants and on student achievement. The proposal must identify an external evaluator for the program. The plan should include:
- the types of data to be collected;
 - when data will be collected;
 - methods and procedures used for collecting data;
 - means of analyzing the data;
 - how information from the data will be used to monitor success, make changes in program design, if necessary, and
 - provide accountability information about the project's success,
 - vitae of the external evaluator.
- d. **Institutional Strengths:** Cite accomplishments of existing academic, research, or professional development programs to demonstrate a likelihood of the Center's achieving success within a reasonable period of time. Evidence must be provided to justify the Center's suitability to the institution, in terms of either the institution's mix of related academic/research/professional development programs or the presence of advantageous institutional or community resources. Present evidence concerning previous institutional collaboration with the K-12 community and other education stakeholders, especially as it relates to low performing schools or addressing student achievement.
- e. **Center Staffing:** State who the Center director will be, summarize his/her qualifications, and stipulate the director's time commitment to Center activities (typically .5 to 1.0 FTE). Also describe other faculty and/or support staff, teachers, and administrators involved in the Center's program and their projected time commitment to the Center. Abbreviated vita (2 pages) for the director and any other faculty associated with the Center's activities should be attached to the proposal. Provide evidence indicating that the director and/or other Center staff members will be able to promote non-programmatic as well as programmatic aspects of the Center, including developing internal and external constituencies and institutionalizing funding for Center activities. The PI/Center Director should be a full-time, state-funded faculty member at the institution.

- f. **Benefit to the Institution:** Explain why the institution is willing to commit its resources to the Center. For example, what will be the impact of the Center on the institution's academic/research/professional development programs? How will the proposed Center improve the quality of institutional programs and enhance existing institutional strengths in the Center's area of concentration and related fields? How will the Center impact the institution's community outreach with K-12 schools (university-wide)?
 - g. **Institutional Commitment:** Demonstrate institutional and faculty support of the Center for the five years of State funding. Letters from faculty and administrators in program areas related to the Center's focus supporting the proposed Center may be included. Letters of support from the K-12 partners must be included. Provide evidence of institutional support beyond the five years of State funding.
 - h. **Benefit to K-12 Districts/Schools:** Describe the expected benefit to the partner districts and/or schools and how the research base will support staff efforts to improve low performing districts and schools. Include a description of who will be served.
 - i. **Identification of Similar and Related Centers:** Provide a short description of any similar Centers regionally or nationally and explain how the proposed Center will seek to benefit from other similar centers' experiences. A list of South Carolina Centers of Excellence funded through the Education Improvement Act is attached.
 - j. **Collaborative Planning:** Briefly describe the collaborative planning activities that have occurred between the institution and the partner district(s)/school(s) (Agreement form included in **Appendix 1**).
4. **Two-Year Time Line.** Include the attached Two-Year Time Line to provide an outline of Center programs and approximate dates for beginning (and concluding, if appropriate) those programs.
5. **Budget:** Provide a proposed budget (August 1 through August 31 the following year), in reasonable detail for the first and second years of operation and less detailed budget estimates for the third through fifth years. Budgets will indicate all anticipated expenditures for equipment, materials, salaries and benefits, and other operating expenses.

Institutions may be asked to submit additional information for budget approval if the proposal is recommended for funding. Final approval of the budget will be made by CHE staff.

Proposed salary expenditures should provide sufficient detail (including names of key personnel) to identify the number of professional positions to be filled, the amount of time associated with each, and estimated salary for each position. Budgets for key and

support personnel salaries should be determined carefully as the approved budget is considered a contract between the institution and CHE for all salaries for key and support personnel for the project activities for the project year. The budget should reflect the institution's commitment to continuation of the Center through institutional support for years 2-5 for salaries.

The budget should reflect funding for programmatic activities, as well as administrative costs. Budgets that reflect a large percentage of funds toward salaries of key and support personnel will not be approved.

The budget should demonstrate a funding commitment of six years (one year beyond state funding) either through institutional or external support). **No institutional overhead is allowed.** A complete justification/explanation of funding amounts must accompany the budget summary. The budgets should have a major focus on the participating school districts/schools.

PROPOSAL SUBMISSION, METHOD OF SELECTION AND OTHER PROCEDURES

Proposals must be submitted in 12 copies (not spiral bound) and one disk/CD-ROM (**Word** or text format, **not pdf**), must be signed by the chief executive officer of the proposing institution, and must be addressed to:

Dr. Paula Gregg
Centers of Excellence Program (Teacher Education)
South Carolina Commission on Higher Education
1333 Main Street, Suite 200
Columbia, SC 29201.

They must be received at the Commission by not later than **5:00 p.m. on February 15, 2008**. The following method of selection and other procedures will be followed:

1. Proposals will be reviewed by a panel that includes at least one outside reviewer, representatives from the State Department of Education and the Commission on Higher Education staff, and at least one representative each from the K-12 and higher education communities.
2. Each submitting institution will participate in a review that will include the opportunity to make a brief oral presentation and respond to questions from the review panel. Reviews are approximately one hour in length. The proposed project director and other representatives will be invited and strongly encouraged to participate in the review which will be scheduled soon after receipt of proposals. Chief Academic Officers and other institutional representatives are strongly encouraged to be present.
3. The review panel will forward its recommendations to the Committee on Academic Affairs and Licensing and the Commission on Higher Education.

4. Approved programs will be reviewed each year by Commission staff after receipt of the end-of-year project report to determine progress toward achieving established goals and to review expenditures prior to release of funds for the ensuing year. Continuation of projects is contingent upon availability of funds from the General Assembly and the Center meeting the goals, objectives, and requirements of the project.
5. No center will be awarded State funds for more than five consecutive years.
 - Appendix 1: Required Forms
 - List of Centers
 - List of Eligible Schools and Districts
 - Intent to Submit Form

Revised 10/07

COVER PAGE
SOUTH CAROLINA COMMISSION ON HIGHER EDUCATION
CENTERS OF EXCELLENCE PROGRAM
EDUCATION IMPROVEMENT ACT OF 1984
PROJECT YEAR 2008-09

Institution			
Center Name			
Project Director/Title	Address		
	Phone		
	Fax		
	E-mail		
	Address		
Institutional Contact	Phone		
Fiscal Officer/Title	Address		
	Phone		
Proposed Funding	Year One	Five Year Total	School or District Partners
State Funds Requested			
Institutional Funds			
Other Funds			
Total			
Institutional Approval Chief Executive Officer _____ Date _____			

**CENTERS OF EXCELLENCE PROGRAM
EDUCATION IMPROVEMENT ACT OF 1984
PROPOSED PROJECT TIMELINE
FY 2008-09 AND FY 2009-10**

Institution		
Center Name		
Program/Activity	Begin Date	Target End Date

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2008-09			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
1. Key Personnel(Faculty/Administration) LIST NAMES & Role			
A. Salaries			
1			
2			
3			
4			
Total Key Personnel Salaries			
B. Fringe Benefits TOTAL			
TOTAL KEY PERSONNEL COSTS			
2. Support Personnel (LIST NAMES)			
A. Salaries			
1			
2			
3			
4			
Total Support Personnel Salaries			
B. Fringe Benefits TOTAL			
Total SUPPORT PERSONNEL COSTS			
TOTAL PERSONNEL COSTS			
3. Participant Support (District/School participants)			
a. Books			
b. Supplies and Materials			
c. Travel			
d. Room and Board			
e. Food			
f. Other - PLEASE SPECIFY			
Total Participant Costs			
4. Supplies and Materials (Institution)			
a.			
b.			
c.			
d.			
Total Supply Costs			
5. Equipment			
a.			
b.			
c.			

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2008-09			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
d.			
Total Equipment Costs			
6. Additional Costs - PLEASE SPECIFY			
a.			
b.			
c.			
d.			
Total Additional Costs			
7. Other Travel (State Employees)			
a.			
b.			
Total Other Travel			
Total Direct Costs			
Indirect Costs (8%)			
TOTAL PROJECT COSTS			
Project Director(s)		Typed Name & Title Signature Date	
Institutional Authority		Typed Name & Title Signature Date	

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

Fringe Breakdown - Support Personnel

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2009-10			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
1. Key Personnel(Faculty/Administration) LIST NAMES & Role			
A. Salaries			
1			
2			
3			
4			
Total Key Personnel Salaries			
B. Fringe Benefits TOTAL			
TOTAL KEY PERSONNEL COSTS			
2. Support Personnel (LIST NAMES)			
A. Salaries			
1			
2			
3			
4			
Total Support Personnel Salaries			
B. Fringe Benefits TOTAL			
Total SUPPORT PERSONNEL COSTS			
TOTAL PERSONNEL COSTS			
3. Participant Support (District/School participants)			
a. Books			
b. Supplies and Materials			
c. Travel			
d. Room and Board			
e. Food			
f. Other - PLEASE SPECIFY			
Total Participant Costs			
4. Supplies and Materials (Institution)			
a.			
b.			
c.			
d.			
Total Supply Costs			
5. Equipment			
a.			
b.			
c.			

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2009-10			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
d.			
Total Equipment Costs			
6. Additional Costs - PLEASE SPECIFY			
a.			
b.			
c.			
d.			
Total Additional Costs			
7. Other Travel (State Employees)			
a.			
b.			
Total Other Travel			
Total Direct Costs			
Indirect Costs (8%)			
TOTAL PROJECT COSTS			
Project Director(s)		Typed Name & Title Signature Date	
Institutional Authority		Typed Name & Title Signature Date	

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

Fringe Breakdown - Support Personnel

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2010-11			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
1. Key Personnel(Faculty/Administration) LIST NAMES & Role			
A. Salaries			
1			
2			
3			
4			
Total Key Personnel Salaries			
B. Fringe Benefits TOTAL			
TOTAL KEY PERSONNEL COSTS			
2. Support Personnel (LIST NAMES)			
A. Salaries			
1			
2			
3			
4			
Total Support Personnel Salaries			
B. Fringe Benefits TOTAL			
Total SUPPORT PERSONNEL COSTS			
TOTAL PERSONNEL COSTS			
3. Participant Support (District/School participants)			
a. Books			
b. Supplies and Materials			
c. Travel			
d. Room and Board			
e. Food			
f. Other - PLEASE SPECIFY			
Total Participant Costs			
4. Supplies and Materials (Institution)			
a.			
b.			
c.			
d.			
Total Supply Costs			
5. Equipment			
a.			
b.			
c.			

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2010-11			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
d.			
Total Equipment Costs			
6. Additional Costs - PLEASE SPECIFY			
a.			
b.			
c.			
d.			
Total Additional Costs			
7. Other Travel (State Employees)			
a.			
b.			
Total Other Travel			
Total Direct Costs			
Indirect Costs (8%)			
TOTAL PROJECT COSTS			
Project Director(s)		Typed Name & Title Signature Date	
Institutional Authority		Typed Name & Title Signature Date	

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

Fringe Breakdown - Support Personnel

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2011-12			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
1. Key Personnel(Faculty/Administration) LIST NAMES & Role			
A. Salaries			
1			
2			
3			
4			
Total Key Personnel Salaries			
B. Fringe Benefits TOTAL			
TOTAL KEY PERSONNEL COSTS			
2. Support Personnel (LIST NAMES)			
A. Salaries			
1			
2			
3			
4			
Total Support Personnel Salaries			
B. Fringe Benefits TOTAL			
Total SUPPORT PERSONNEL COSTS			
TOTAL PERSONNEL COSTS			
3. Participant Support (District/School participants)			
a. Books			
b. Supplies and Materials			
c. Travel			
d. Room and Board			
e. Food			
f. Other - PLEASE SPECIFY			
Total Participant Costs			
4. Supplies and Materials (Institution)			
a.			
b.			
c.			
d.			
Total Supply Costs			
5. Equipment			
a.			
b.			
c.			

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2011-12			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
d.			
Total Equipment Costs			
6. Additional Costs - PLEASE SPECIFY			
a.			
b.			
c.			
d.			
Total Additional Costs			
7. Other Travel (State Employees)			
a.			
b.			
Total Other Travel			
Total Direct Costs			
Indirect Costs (8%)			
TOTAL PROJECT COSTS			
Project Director(s)		Typed Name & Title Signature Date	
Institutional Authority		Typed Name & Title Signature Date	

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

Fringe Breakdown - Support Personnel

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2012-13			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
1. Key Personnel(Faculty/Administration) LIST NAMES & Role			
A. Salaries			
1			
2			
3			
4			
Total Key Personnel Salaries			
B. Fringe Benefits TOTAL			
TOTAL KEY PERSONNEL COSTS			
2. Support Personnel (LIST NAMES)			
A. Salaries			
1			
2			
3			
4			
Total Support Personnel Salaries			
B. Fringe Benefits TOTAL			
Total SUPPORT PERSONNEL COSTS			
TOTAL PERSONNEL COSTS			
3. Participant Support (District/School participants)			
a. Books			
b. Supplies and Materials			
c. Travel			
d. Room and Board			
e. Food			
f. Other - PLEASE SPECIFY			
Total Participant Costs			
4. Supplies and Materials (Institution)			
a.			
b.			
c.			
d.			
Total Supply Costs			
5. Equipment			
a.			
b.			
c.			

BUDGET REQUEST			
CENTERS OF EXCELLENCE			
EDUCATION IMPROVEMENT ACT OF 1984			
Project Year: 2012-13			
INSTITUTION:	Proposed Budget	Institutional Match	CHE use
PROJECT DIRECTOR:			
d.			
Total Equipment Costs			
6. Additional Costs - PLEASE SPECIFY			
a.			
b.			
c.			
d.			
Total Additional Costs			
7. Other Travel (State Employees)			
a.			
b.			
Total Other Travel			
Total Direct Costs			
Indirect Costs (8%)			
TOTAL PROJECT COSTS			
Project Director(s)		Typed Name & Title Signature Date	
Institutional Authority		Typed Name & Title Signature Date	

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

Fringe Breakdown - Support Personnel

Employee Name	Health	Dental	FICA	State Retirement	Unemployment Comp	Workers Comp

**Collaborative Planning Efforts and K-16 Agreement
(Two Page Document)**

Describe the collaborative planning efforts that have occurred between the institution, school/district, and any other participating organizations or agencies.

Partnership Agreement
South Carolina Commission on Higher Education
Center of Excellence

This cooperative agreement reflects the overall commitment as well as the specific responsibilities and roles of each of the partners participating in the proposed Center of Excellence. A copy of this form must be completed for each member of the partnership (at a minimum, the institution of higher education and the school/district).

_____, agrees to make the following contributions of play
(Name of Organization) the following riles in the Center:

The organization assures that this proposal addresses the following need(s) identified by the school/district:

The organization further assures that this proposal was developed with input from the following higher education and K-12 faculty and or staff:

Lead Contact Name _____

Signature _____ Date _____

Links to pertinent web sites:

Guidelines Centers of Excellence Program

http://www.che.sc.gov/New_Web/ForInstitutions/TeacherEdGrants.htm

High Need LEAs (allowable districts and schools for minimum partnership requirements)

https://www.che.sc.gov/New_Web/ForInstitutions/TeacherEdGrants.htm

S.C. Professional Development Standards

<http://www.scteachers.org/educate/edpdf/rules/pdpolicy.pdf>

Guidelines for Graduate Courses Offered for Professional Development of School Personnel

http://www.che.sc.gov/New_Web/ForInstitutions/AcadPolicy.htm

Centers of Excellence A link to center web sites

<http://rpsec.usca.sc.edu/CentersOfExc/CentersList.html>

Centers of Excellence	EIA State Funding (First Year/Last Year)	Status
Center of Excellence in Mathematics and Science Education Dr. Calvin Williams, Director Department of Mathematical Sciences 0-323 Martin Hall Clemson University Clemson, SC 29634 (864) 656-5241 Fax: 656-5230 calvinw@ces.clemson.edu Website: http://cemse.math.clemson.edu/	1987-88/1990-91	Active
Center of Excellence in Foreign Language Education Dr. A.L. Prince, Director PO Box 30945 Furman University Greenville, SC 29613 (864) 294-2108 Fax: 294-3001 Bill.Prince@furman.edu	1990-91/1993-94	Inactive
Center of Excellence in Composition Dr. Sandra Bowden, Director School of Education Coastal Carolina University Conway, SC 29526 (843) 349-2606 Fax: 349-2990 sandyb@coastal.edu	1991-92/1994-95	Inactive
Center of Excellence for the Assessment of Student Learning Dr. Robert Johnson College of Education University of South Carolina Columbia, SC 29208 (803) 777-5273 Fax: 777-0220 rjohnson@gwm.sc.edu	1992-93/1995-96	Inactive
Center of Excellence in Rural Special Education Dr. Janie Hodge, Director Tillman Hall Box 340709 Clemson University Clemson, SC 29634-0709 (864) 656-1613 Fax: 656-1322 hodge@clemson.edu	1993-94/1996-97	Inactive
Center of Excellence in Accelerating Learning Dr. Christine Finnan, Director School of Education College of Charleston Charleston, SC 29424 (843) 953-4826 Fax: (843)-953-1994 finnanc@cofc.edu	1995-96/1998-99	Inactive
Center of Excellence in Geographic Education Dr. Jerry Mitchell, Director Department of Geography University of South Carolina	1996-97/1999-2000	Active

Centers of Excellence	EIA State Funding (First Year/Last Year)	Status
Columbia, SC 29208 (803) 777-2986 Fax: 777-4972 E-mail: mitchejt@gwm.sc.edu http://www.cas.sc.edu/cege/index.htm		
Center of Excellence in Educational Technology Dr. Gary J. Senn, Director Ruth Patrick Science Center USC-Aiken Aiken, SC 29801 (803) 641-3558 Fax: 641-3615 senng@sc.edu Website: http://rpsec.usca.edu/CenterOfExc/CEET.html	1997-97/2000-01	Active
Center of Excellence in Instructional Technology Training Dr. Chris L. Peters, Director 209 Tillman Hall Clemson University Clemson, SC 29634 (864) 656-5092; 656-5093 Fax: 656-1322 chrisp@clemson.edu Website: http://itcenter.clemson.edu	1998-99/2001-02	Active
Center of Excellence for the Study of Standards-Based Educational Reform Dr. Gilbert Hunt and Dr. Lance Bedwell (retired) School of Education and Graduate Studies Coastal Carolina University Conway, SC 29528-6054 (843) 349-2607 Fax: 349-2940 hunt@coastal.edu bedwell@coastal.edu	1999-00/2002-03	Inactive
Center of Excellence: SC Earth Physics Project Dr. Tom Owens Department of Geological Sciences University of South Carolina Columbia, SC 29208 (803) 777-4530 Fax: 777-0906 owens@sc.edu Website: http://www.seis.sc.edu/scepp/index.html	1999-00/2002-03	Active
Center of Excellence in Early Childhood Professional Development Dr. Wilhelmenia Rembert and Dr. Elsbeth Brown College of Education Winthrop University Rock Hill, SC 29733 (803) 323-2151 Fax: 323-4639 rembertw@winthrop.edu elsbeth@hotmail.com	2000-01/2003-04	Inactive
Center of Excellence for the Education and Equity of African-American Students Dr. Gloria Boutte Department of Education	2002-03/2006-07	Active

Centers of Excellence	EIA State Funding (First Year/Last Year)	Status
Benedict College Columbia, SC 29204 (803) 758-4483 Fax: 256-1785 boutteg@benedict.edu Web site: http://www.benedict.edu/divisions/comdev/ceeeaaas/bc_ceeeaaas.html		
Center of Excellence for Engineering and Computing Education Dr. Jed S. Lyons College of Engineering and Information Technology University of South Carolina Columbia, SC 29208 (803) 777-9552 Fax: 777-9552 lyons@sc.edu Web site: http://cece.engr.sc.edu/	2003-04/2007-08	Active
Center of Excellence for the Advancement of Rural, Under-Performing Schools (CEARUPS) Dr. Jeff Priest, Head School of Education University of South Carolina-Aiken Aiken, SC 29801 (803) 641-3269 Fax: 641-3698 jeffp@usca.edu	2003-04/2007-08	Active
Center of Excellence to Prepare Teachers of Children of Poverty Dr. Tammy Pawloski, School of Education Francis Marion University Florence, SC 29501 (843) 661-1475 FAX: (843) 661-4647 tpawlosk@fmarion.edu Website: www.fmucenterofexcellence.org/fmu	2004-05/2008-09	Active
Center of Excellence in Collaborative Learning Dr. Maryellen Ham Director USCB/JCSD Partnership University of SC-Beaufort Beaufort, SC 29902 (843) 521-4180 FAX: (843) 521-4179 cmham@davtv.com Website: http://www.uscb.edu/a/Academics/Undergraduate/Degree_Programs/Early_Childhood_Education/Center_of_Excellence_in_Collaborative_Learning/?page_id=292	2004-05/2008-09	Active
Center of Excellence for Adolescent Literacy and Learning Dr. Victoria Ridgeway Gillis Clemson University 409 Tillman Hall Clemson, SC 29634 (864) 656-5128 FAX: (864) 656-1322 rvictor@clemson.edu	2005-06/2009-10	Active

Centers of Excellence	EIA State Funding (First Year/Last Year)	Status
Website: http://www.clemson.edu/ceall/		
Center of Excellence for the Advancement of New Literacies in Middle Grades Dr. Paula Egelson Dr. Mary Provost College of Charleston 9 College Way Charleston, SC 29424 (864) 953-7629 (Egelson) Fax: (864) 953-5407 (864) 953-7433 (Provost) egelsonp@cofc.edu provostm@cofc.edu	2006-07/2010-11	Active

**Intent to Submit Proposal for
Centers of Excellence Program
FY 2008-09**

Project Director Name_____

Institution_____

Academic Department_____

Proposed Center of Excellence Name _____

Please provide a brief description of the area of focus of the proposed Center. Include the name of the target school and/or district.

Please return form by January 18, 2008 to:

Centers of Excellence Program (Teacher Education)
Intent to Submit
Dr. Paula Gregg
SC Commission on Higher Education
1333 Main St. Suite 200
Columbia, SC 29201

**Qualifying Schools
Average or Below on 2006 Absolute Rating
Poverty Index >25%**

**2006 Poverty Index and Absolute Rating on Report Cards
Middle Schools**

District	School	Poverty Index	2006 FINAL ABSOLUTE RATING
GREENVILLE	Charles Aiken Academy Charter	100.00	Unsatisfactory
LEE	MLDinkins Higher Learning Academy	100.00	Unsatisfactory
CHARLESTON	Mcclellanville Middle School	98.88	Below Average
CLARENDON 1	Scotts Branch Intermediate	98.25	Unsatisfactory
RICHLAND 1	Pendergrass-Fairwold School	98.18	NA
RICHLAND 1	W A Perry Middle	98.06	Unsatisfactory
JASPER	Ridgeland Middle School	97.80	Unsatisfactory
MARLBORO	Bennettsville Middle Sch	97.27	Unsatisfactory
CHARLESTON	Brentwood Middle	97.21	Unsatisfactory
RICHLAND 1	Alcorn Middle	96.52	Unsatisfactory
MARLBORO	Clio Elem/Middle	96.41	Below Average
BAMBERG 2	Denmark-Olar Middle	96.15	Unsatisfactory
MARION 7	Creek Bridge High School	95.80	Unsatisfactory
LEE	Mt Pleasant Middle	95.75	Unsatisfactory
SPARTANBURG 7	Mccarthy/Teszler Learning Cent	95.59	Unsatisfactory
SPARTANBURG 7	Myles W Whitlock Junior High	95.21	Unsatisfactory
ORANGEBURG 3	Elloree El	95.20	Below Average
ORANGEBURG 5	Bethune-Bowman Middle/High	94.80	Below Average
WILLIAMSBURG	Kingstree Jr Hi	94.58	Unsatisfactory
CHARLESTON	Morningside Middle	94.41	Unsatisfactory
GREENVILLE	Washington Center Sp	94.40	NA
RICHLAND 1	Gibbes Middle	94.21	Unsatisfactory
WILLIAMSBURG	C E Murray Hi	94.00	Unsatisfactory
CHARLESTON	Burke High	93.99	Unsatisfactory
BERKELEY	St Stephen Middle	93.91	Unsatisfactory
CHARLESTON	R D Schroder Middle	93.91	Unsatisfactory
ORANGEBURG 5	Robert E Howard Middle School	93.42	Unsatisfactory
HAMPTON 2	Estill Middle	93.26	Unsatisfactory
RICHLAND 1	Hall Institute	93.20	Unsatisfactory
SUMTER 17	Chestnut Oaks Middle	92.82	Unsatisfactory
FLORENCE 3	Ronald E Mcnair Middle	92.75	Unsatisfactory
CHARLESTON	Haut Gap Middle	92.56	Unsatisfactory
MARLBORO	Wallace Elem/Middlle	92.49	Unsatisfactory
GREENVILLE	Tanglewood Middle	92.43	Below Average
BARNWELL 19	Blackville-Hilda Jr. High	92.21	Unsatisfactory
MARION 2	Palmetto Elementary/Middle	91.97	Unsatisfactory
FLORENCE 4	Johnson Middle School	91.89	Unsatisfactory
CHARLESTON	Jane Edwards El	91.84	Average
ORANGEBURG 3	Holly Hill Middle	91.56	Below Average

**Qualifying Schools
Average or Below on 2006 Absolute Rating
Poverty Index >25%**

**2006 Poverty Index and Absolute Rating on Report Cards
Middle Schools**

District	School	Poverty Index	2006 FINAL ABSOLUTE RATING
SUMTER 2	Mayewood Middle	91.52	Unsatisfactory
GREENVILLE	Lakeview Middle Sch	91.29	Unsatisfactory
ALLENDALE	Allendale-Fairfax Middle	91.15	Unsatisfactory
DILLON 2	J V Martin Junior High	90.73	Unsatisfactory
CALHOUN	John Ford Middle	90.63	Unsatisfactory
BERKELEY	Cainhoy El/Middle	90.55	Unsatisfactory
JASPER	West Hardeeville Elementary	90.43	Unsatisfactory
MARLBORO	Blenheim Elem/Middle School	90.40	Unsatisfactory
MCCORMICK	Mccormick Middle	90.32	Unsatisfactory
WILLIAMSBURG	Hemingway Hi	90.18	Unsatisfactory
DARLINGTON	Spaulding Jr Hi	90.00	Below Average
CHARLESTON	Alice Birney Middle	89.97	Unsatisfactory
ORANGEBURG 4	Hunter-Kinard-Tyler High	89.82	Unsatisfactory
DORCHESTER 4	St. George Middle	89.72	Unsatisfactory
RICHLAND 1	W G Sanders Middle School	89.67	Unsatisfactory
BEAUFORT	Whale Branch Middle	89.56	Unsatisfactory
COLLETON	Colleton Middle	89.43	Unsatisfactory
CHARLESTON	Charleston Progressive	89.16	Unsatisfactory
FAIRFIELD	Fairfield Middle School	88.68	Unsatisfactory
MARLBORO	Mccoll Elem/Middle School	88.31	Unsatisfactory
DARLINGTON	Choices	88.24	Unsatisfactory
CHARLESTON	Military Magnet Academy	88.04	Unsatisfactory
CLARENDON 2	Manning Junior High	87.92	Below Average
MARION 1	Johnakin Middle	87.78	Unsatisfactory
GEORGETOWN	Rosemary Middle School	87.44	Below Average
SPARTANBURG 7	Carver Jr High	87.22	Unsatisfactory
BERKELEY	Cross Hi	86.67	Below Average
FLORENCE 3	J Paul Truluck Middle	86.52	Below Average
ORANGEBURG 5	William J Clark Middle School	86.43	Below Average
ANDERSON 5	Southwood Middle School	86.41	Average
COLLETON	Ruffin Middle	86.12	Below Average
GREENVILLE	Wohali Academy	85.88	Unsatisfactory
ORANGEBURG 5	North Hi	85.76	Below Average
COLLETON	Forest Circle Middle	85.76	Unsatisfactory
GEORGETOWN	Carvers Bay Middle	85.57	Below Average
NEWBERRY	Newberry Middle School	85.48	Unsatisfactory
RICHLAND 1	St Andrews Middle School	85.14	Below Average
AIKEN	Ridge Spring-Monetta Elementar	84.91	Below Average
HORRY	Loris Middle	84.90	Below Average
HORRY	Whittemore Park Middle School	84.03	Below Average

**Qualifying Schools
Average or Below on 2006 Absolute Rating
Poverty Index >25%**

**2006 Poverty Index and Absolute Rating on Report Cards
Middle Schools**

District	School	Poverty Index	2006 FINAL ABSOLUTE RATING
LEXINGTON 2	Cyril B Busbee Middl	83.68	Below Average
RICHLAND 1	Hopkins Middle School	83.21	Unsatisfactory
DORCHESTER 4	Clay Hill Middle School	82.88	Below Average
HORRY	Green Sea Floyds Hi	82.76	Average
AIKEN	Lloyd-Kennedy Charter School	82.61	Unsatisfactory
RICHLAND 1	Midlands Math and Business Academy	81.93	Unsatisfactory
SUMTER 2	Furman Middle	81.79	Below Average
DARLINGTON	Darlington Junior High School	81.66	Below Average
RICHLAND 1	Southeast Middle	81.62	Below Average
ABBEVILLE	Calhoun Falls Hi	81.09	Below Average
LAURENS 55	Sanders Middle	80.13	Below Average
CHESTERFIELD	New Heights Middle	79.80	Unsatisfactory
LEXINGTON 4	Sandhills Middle	79.76	Below Average
FLORENCE 2	Hannah-Pamplico Elem/Middle	79.68	Below Average
SPARTANBURG 6	Fairforest Middle	79.48	Below Average
AIKEN	A L Corbett Middle	79.19	Below Average
GREENVILLE	Berea Middle	79.18	Unsatisfactory
FLORENCE 1	Williams Middle	79.05	Below Average
LAURENS 56	Martha Dendy School	79.04	Below Average
DILLON 1	Lake View Middle	78.87	Below Average
KERSHAW	North Central Middle	78.34	Below Average
AIKEN	New Ellenton Middle	78.14	Average
AIKEN	Aiken Middle School	77.75	Below Average
EDGEFIELD	Johnston-Edgefield-Trenton Mid	77.59	Below Average
BERKELEY	Sedgefield Middle	77.49	Below Average
CHESTER	Chester Middle School	77.46	Below Average
CHARLESTON	West Ashley Middle	77.38	Below Average
GREENVILLE	Beck Academy	77.36	Unsatisfactory
GREENWOOD 50	Brewer Middle School	76.97	Below Average
OCONEE	Westminster El	76.95	Average
DILLON 3	Latta Middle	76.94	Below Average
GEORGETOWN	Georgetown Middle	76.92	Below Average
SUMTER 2	Ebenezer Middle	76.70	Below Average
ORANGEBURG 4	Carver Edisto Middle	76.56	Unsatisfactory
UNION	Jonesville Hi	76.08	Below Average
LAURENS 55	Gray Court Owings El	75.45	Average
ABBEVILLE	Wright Middle	75.33	Average